



Job Title:	Program Manager	Job Category:	Individual Contributor
Department:	Operations	Exempt/Non-exempt:	Exempt
Location:	Frisco, TX	Travel Required:	10%
Position Type:	Full-time	Reports To:	Sr. Program Director

SUMMARY OF ROLE

The Program Manager will direct medium to large scale projects, including multi-phased efforts. This individual will lead the strategy and execution of the Salesforce program including owning the business stakeholder relationships, working with solution architects, and supporting vendors and Salesforce developers to help design and deliver on both tactical and strategic Salesforce solutions which will continue to move Lexipol's Salesforce platform forward.

JOB DESCRIPTION

ROLE AND RESPONSIBILITIES:

- Resource will be responsible for projects ranging from software releases, integration projects, process optimization, production support, new development, etc.
- Responsible for all phases of Program Management including Initiation, planning, executing and controlling and closure. Management and mitigation of risks, issues, stakeholders, vendor relationships, communications, budget, and the full change management process.
- Assume complete control for the ownership, maintenance, and communication around delivery of Lexipol's internal Salesforce production support, changes and new development feature backlog including any integration, connections, evaluation of additional add on's or related software, etc.
- Participate on Salesforce Working Committee to document and gather new feature requirements, aid in process re-engineering efforts and support new integrations.

QUALIFICATIONS:

- Experience in managing project efforts of 6 plus months duration, or previous team leadership experience/senior technical expertise.
- Familiarity with project management methodologies, process, techniques, tools and best practices.
- Excellent working knowledge of MS Project, Visio or other project management tools.
- Ability to work across teams and gain in depth knowledge of the business.

EDUCATION AND EXPERIENCE:

- A bachelor's degree or equivalent work experience, ideally in a technical discipline.
- A Project Management certification (PMP) strongly desired.
- Minimum 5 years of experience program/project manager on the Salesforce platform.
- Strong negotiation skills.
- Experience working in an Agile Software Development Team (2+ years).
- Preferred Salesforce Admin or Developer Certification (DEV201, DEV401 or newer equivalent).
- Business Process Modeling and Optimization experience a plus.
- Experience with Financial Force PSA is a plus.

COMPENSATION AND BENEFITS:

Lexipol offers a competitive salary and annual bonus plan, comprehensive benefits package including 401(k) with Company match and paid time off.

For consideration, please email your resume, cover letter with salary expectations to PMcareers@lexipol.com.

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